

ELECTRONIC PORTFOLIO: Universal Sandbox, Inc. Dianna Burrup (918) 521-1821; (918) 258-1821

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SCOPE OF WORK / SOFTWARE, WEB APPS, EQUIPMENT

Universal Sandbox, Inc.

Dianna Burrup (918) 521-1821; (918) 258-1821

Current Scope of Work

Electronic and Print Projects:

Part-time Designer and Layout for the Zen Monastery Peace Center in Murphys California. Work with a team of 5, online, in creating Campaign Ads, Website Updates, Email Blasts, Cards and Postcard Layouts, Monthly Newsletter, Workshop Flyers and Other Campaigns. Design their latest website this last summer: www.recordingandlistening.org.

Other Print and Web Projects: Country Aire Estates Homeowners: 10-Page Newsletter bi-annually, The Breeze. Website Design and updates. Just moved their site to the Weebly Platform.

Music: Perform as a solo Singer/Songwriter, with a Trio, Acoustic Mojo and with an all Female West African Drumming Tribe called Sistas in Rhythm. Recording engineer with a home recording sound studio.

Current Software and Web Applications and Equipment

Apple MacIntosh Platform:

Adobe Design Suite CS5: Photoshop, InDesign, Acrobat 9 Pro Apple Pages, Numbers, Garageband, Logic X, Preview, iMovie, iTunes, iPhoto,

Online:

Weebly Web Creation Platform, FaceBook, Google Docs

Equipment Used:

2, 23" Desktop Macs
1 Macbook Air
1 iPad Air
1200 DPI B/W HP Laser Printer
Canon iP100 Color Ink Jet
Dymo Color Disc Printer
Epson Single Sheet Scanner

SPIRITUAL / CREATIVE INITIATIVES

Universal Sandbox, Inc.
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Local Sitting Meditation Group: weekly since 2000 with Karen Ghan, Tulsa

OMEGA: The Spiritual Adventure 2001, Denver, CO

Practiced with the Sangha at the Zen Peace Monastery since 2003 with Cheri Huber:

Email Classes

Radio Show Participation

8-day Silent Retreat in Murphys, CA: Not What But How, Aug, 2012

1 Day Workshop in Austin Texas

At Home Workshops for 1 Full Day, 4 times a year last 2 years

OMEGA Being Fearless Conference 2005 NYC

BRAVE VOICE Songwring/Writing Retreat 6-Days 2008-2014

Celebrate Your Life, Louise Hay 4-day Weekend November, 2010

Sounds True Wake Up Festival, Estes Park, CO August, 2013 and 2014

AFRICA Vulnerable Children Project a project of Living Compassion

News from Kantolomba

See how the community of Kantolomba is participating with us this week in support of "Upping Your Game" and being our teammates on the field of love. Read More!

Why Do You Walk?

As we learn to embrace ourselves in unconditional love and acceptance, we experience a profound sense of well-being and joy. We begin to do what we do as a thank-you to life for all that we have been given. Why are you choosing to walk with Sangha here and in Kantolomba? Send your response in 50 words or fewer to: whywewalk@livingcompassion.org.

Register For Bridgewalk!

Register for the 13th Annual Bridge Walk today! Join us at Crissy Field on October 4th to celebrate the community that walks together in generosity, compassion and lovingkindness.

REGISTER!

Fund Raising Focus

\$100 will fund a field trip for 60 kids and assist them to practice their English in real life settings and allow them to see the world of possibility.

Why We Walk Together

I rarely engage in any of my regular daily activities without an awareness of how privileged I am. My work often includes a laptop or cell phone, when I need to get around I get in my car and go, when it's time to eat I go to a store and pick up the food I want, exercise is pretty much whatever I feel like on a given day (usually seeing how many more than ten thousand steps I can walk or jog), and when it's time to sleep I have a comfortable bed in a house that's as safe and secure as is humanly possible. I am vitally aware of how few people on the planet can make any, let alone all, of those statements.

I wish I could assist everyone in the world to have some or all of the lifestyle I enjoy, but I can't. However, there's one group of people I can assist every day—the people in Kantolomba, Ndola, Zambia, our Sangha on the other side of the globe.

Through our efforts we are helping those folks have enough to eat, do meaningful work, have a safe place to live, and to take care of their bodies. On the surface our lives can appear to be very different, but of course they're not. We are each and all expressions of Life, of the Intelligence Animating form, and we are one being. Said in the words of this year's Bridge Walk theme: We are walking, in Life, together.

My fundraiser for the Bridge Walk this year is quite simple. I commit to walking a minimum of ten thousand steps each day between now and the end of this fundraising campaign. (Not as hard as it might seem because there will be enough more than 10K days to allow for some "days off.") And I will pledge a dollar for every mile I walk. I don't know anyone to ask to sponsor me except those in the Sangha so I will sponsor myself. This seems more than fair since I'm the one deriving the benefit from all these steps and the joy of assisting my friends in Kantolomba.

-- Cheri Huber



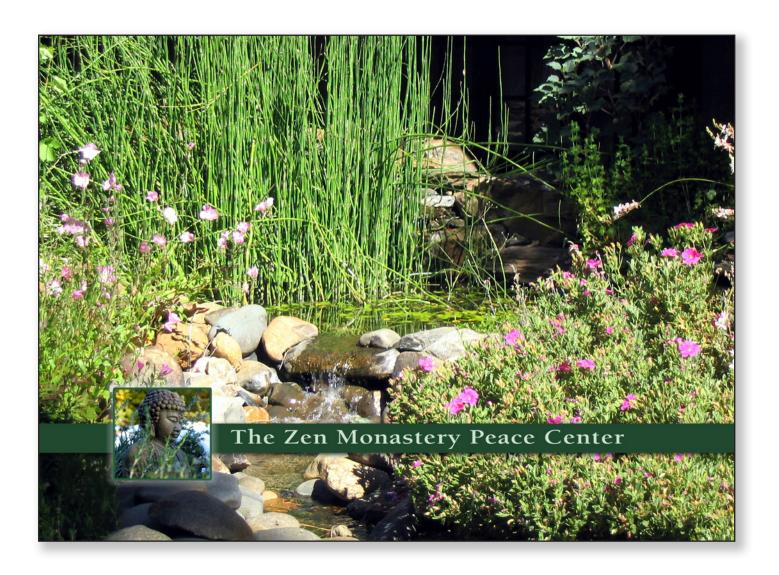






Register for Bridge Walk

5 x 7 Postcard: Indesign Design/Layout



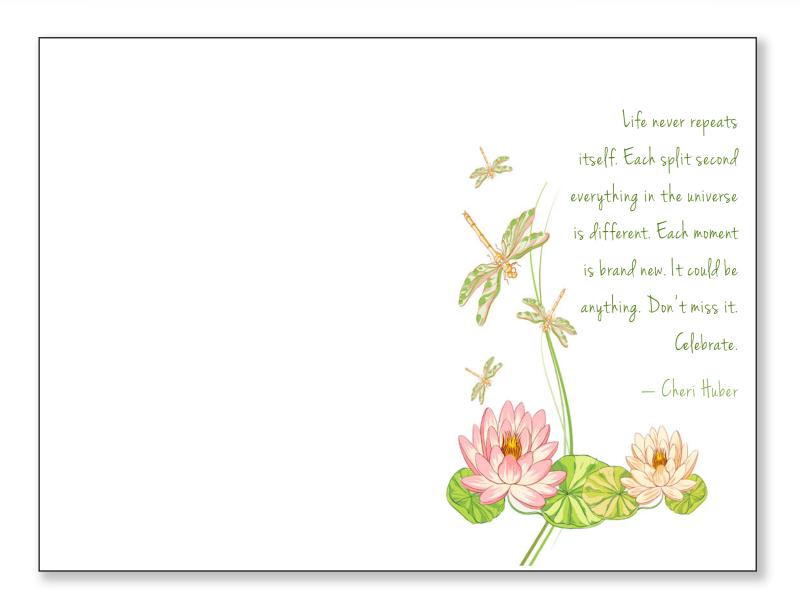
The Zen Monastery Peace Center

P.O. Box 1979 Murphy, California 95247





Foldover Card: 10 x 7 Annual Sangha Card



We must each work out our own salvation diligently. And, we do it together. In our Practice we experience that there is no separation between each and all. Once again this year we have upped our game: created more Practice opportunities in more locations, fed hundreds of children, exceeded our fundraising goal for Kantalomba, walked millions of steps. No one of us walked 52,000,000 steps; we did it as Sangha, and each of our steps made it happen.

That is how this wondrous Practice works. Thank you for the generous steps you have taken on behalf of Practice and Sangha this year.





From the Guide

Nothing quite compares with a first love, especially if that love is a Willys Jeep. Read more...



Everything is the Buddha

Even big green hornworms are the Buddha? Even big green hornworms are the Buddha. Read more...



Practice Corner

Magical Mornings: Play and Presence. Read more...



Africa Project Update

The team in Kantolomba models the invaluable lesson of how to play all out without needing to "keep score." Read more...



Kitchen Corner

One last summertime favorite: Ndola Pasta Salad. Read more...



The Monastery Wall

Scenes from the Monastery. View the wall...



Cheri's Radio Show



Daily Peace Quotes



Sponsor a Child



Receive



Cheri's Blog

PRACTICE SUPPORT

Sign up by Oct 1

A new quarter of Reflective Listening Buddies.

October 4th

Join us for the 13th Annual Bridge Walk

Oct 25th

Workshop with Cheri Felton, CA

Visit the schedule page for a full listing of events.



All of Life Is Acceptable to Life

Student: I've been looking at the principle "Everything is the Buddha." Some of the implications are profoundly disturbing to me! If everything is the Buddha, does that mean that all the violence, perversion, and evil in the world is Buddha-nature? How can that be? I don't want to accept that.

Teacher: Acceptance is a doorway, a portal to what lies beyond, to all that exists on the other side of a wall of resistance. It is the first step in letting go. Consider, please: What is the "I" that does not accept? By not accepting "Everything is the Buddha" will violence and evil go away?

Principle: All of life is acceptable to Life.

Almost daily we are bombarded by news of what is wrong in the world—corrupt leaders, rigged elections, atrocities of war, stupid decisions, decimated rain forests, unspeakable acts of cruelty to animals, unfair laws, crushing poverty, rife injustice.... This can leave us feeling angry, frustrated, overwhelmed, depressed, disappointed. How do we practice with this?

There can be intense resistance when the suggestion is made to accept what is so. What? Ignore poverty? Be okay with abuse? Be passive in the face of injustice? Agree with an unfair policy? Accept my awful job? Not dump my annoying partner? No way!

If we pay attention to the resistance, we see the conditioned belief that acceptance equals agreement, as if to accept is to condone the unacceptable, close the door to possibilities of change. In other words, conditioning wants to focus on the content that is to be accepted and what it means about "me" if "I" accept.

In practice, however, we are encouraged to look at the process of acceptance rather than the content of acceptance.

Page Excerpted ...

PRACTICE TIP:

Practice the difference between acceptance and agreement. Can you accept and be present to exactly what is arising in the moment without agreeing with it, judging it, criticizing it or condoning it? Try this practice with a particularly difficult relationship—a boss, co-worker, family member or loved one. See if you can direct the attention away from wanting to fix or change that person, and choose unconditional love and acceptance instead.

PRACTICAL TIP:

For a week stop tuning into the "world" as manufactured by the media. Don't watch tv, listen to the radio, or read the news. Allow yourself to be present to Life as is. What is your experience of the world as Life reports it? Record and Listen.



SUPPORTS FOR AWARENESS PRACTICE

OFFERED BY THE ZEN MONASTERY PEACE CENTER

More Information: LivingCompassion.org

Stop, Drop & Text Practice

In our practice we often say "How you do anything is how you do everything." Through sending text messages, Stop, Drop & Text Practice encourages increased awareness of "how you do" daily life. For a four-week period participants **Stop** three times a day, **Drop** into the moment, and send a process **Text** to a designated trained facilitator. Participants identify a process they are looking at, relate what they are seeing about that process, and point to where they want to go next. The facilitator responds to each text. A great way to bring all of life into practice!

Virtual Meditation Groups

Virtual Meditation Groups are support for meditation and connection with Sangha, no matter how far from the Monastery we are. Each Virtual Meditation Group is a 30-minute meditation followed by a weekly reading from one of Cheri Huber's books. These "conference call" meditation groups assist in maintaining a regular meditation practice, especially if there is no meditation group in your area. Join us in discovering why the Buddha taught that Sangha, the community of people who practice together, is one of the Three Jewels.

Local Meditation Groups

The Monastery supports meditation groups throughout the United States. To see if there is a group near you, visit our website.

Reflective Listening Buddies

Reflective Listening Buddies is a powerful way to practice conscious compassionate presence and to truly be heard, all in a safe, non-judgmental environment. Over a three-month period, pairs of Reflective Listening Buddies connect once a week by phone for 30 minutes. The "Buddies" take turns talking about what they are noticing related to spiritual practice. The listener uses a facilitation technique called reflective listening, simply repeating back in the speaker's words what they said. The program includes training in reflective listening and support through regular conference calls.

Email Classes

Offered several times a year by Cheri Huber and the Zen Monastery Peace Center, email classes are structured as two assignments a week on a particular topic delivered by email for four weeks. Participants do the assignments and email back their experiences. Cheri responds to every email and all are posted for the whole class to read. (Names are removed to assure anonymity.) This dynamic structure creates a powerful experience of Sangha.

Recording and Listening Website

This website is a one-stop-shop of resources and inspiration for those who have a Recording and Listening (R/L) practice and those who want to begin one. The site features a weekly blog, resource articles on topics like overcoming resistance or jumpstarting your practice, quick tips and tools to try, inspirational audio clips, training videos on how to organize recordings, and more.

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attention and direct y of text messages, eceive them. These n you live is dictated

Ionastery Peace also offered in in your area.

be in communication ening practice in our

takes calls from ting the practice

pooks and CDs to

Workshop experiences you can have at home

Book

- Making a Change for Good: A Guide to Compassionate Self Discipline
- Transform Your Life: A Year of Awareness Practice
- How to Get from Where You Are to Where You Want to Be

CDs

• Radical Self-Acceptance - A 6 CD set.

Support for meditation

- The Secret Is There Are No Secrets Zen Meditation with Cheri Huber (DVD)
- Zen Meditation with Cheri Huber (CD)
- Nothing Happens Next: Responses to Questions about Meditation (Book)
- The Daily Recollection (CD)
- Check the website to see a complete list of items that support awareness practice.



In this way, I do most deeply vow to train myself."

- Daily Recollection

When we recite these words before the first sit of the day, we are affirming a commitment to a way of life focused on Practice. As elite athletes of Awareness Practice, we acknowledge that we are in training. We practice turning the attention away from the voices of egocentric karmic conditioning/self-hate to being here, now, in this present moment. What is the experience of living in the moment? In the coming year, we get to explore together as a Sangha how to train to live in thisherenow, in each moment.

Registration is now open for the annual video workshop. Join Cheri in kicking off next year's focus, "Training to Live in ThisHereNow."

Date: Sunday – Jan 18, 2015 Time: 10.00 a.m. – 1.00 p.m. PST

Details on the year long focus will be published shortly.





I Don't Want To, I Don't Feel Like It

An Evening Talk with Cheri Huber and Ashwini Narayanan



CHERI HUBER has been a student and teacher of Zen for over 30 years. She is the author of 21 books

including

There Is Nothing Wrong with You, That Which You Are Seeking Is Causing You to Seek, and The Depression Book. Her most recent title is I Don't Want To, I Don't Feel Like It: How Resistance Controls Your Life and What to Do about It. In 1983, Cheri founded the Mountain View Zen Center, and in 1987 she founded the Zen Monastery Peace Center in Calaveras County.

In 1997, Cheri founded Living Compassion, a nonprofit organization dedicated to peace and service. Living Compassion's primary work is the Africa Vulnerable Children Project, based in Zambia, where for the last 5 years they have been working with the people of Kantolomba, turning a slum of 11,000 people into a self-sustaining community.

ASHWINI

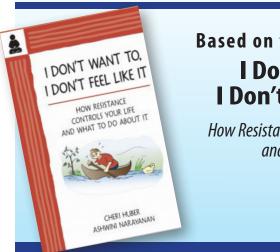
oversees the offering of practice through both organizations. Cheri, Ashwini, and the monks at the



Monastery conduct workshops and retreats at these centers, other places around the U.S., and internationally. This is their first book collaboration.

Thursday, August 29, 2013 • 7-8:30 pm \$12 Register Now! (206) 523-3726 / (800) 587-6002

East/West Bookstore 6500 Roosevelt Way NE Seattle, WA 98115



Based on the New Book,
I Don't Want To,
I Don't Feel Like It

How Resistance Controls Your Life and What to Do about It

by Cheri Huber and Ashwini Narayanan

Employing the tenets of Zen Buddhist awareness practice, the book provides numerous exercises and self-help tools for working through problems with resistance, revealing how resistance operates in everyday life and guiding readers to consider how they can be free of it. The teachings in this book show how to recognize resistance in its many forms, not take it personally, and be free of its control. The platform is that the voice of resistance—thoughts such as "I'll do it later"—is not personal; everyone has it. Instead, it is the voice of a survival system that can take people from commitment to inaction in a matter of seconds. Then, self-hating voices level internal accusations for not having followed through, including thoughts of failure, shame, and lack of self-discipline.

ISBN: 978-0-9614754-9-9 Distributed by Independent Publishers Group (IPG), Chicago, 800-888-4741

IPG supplies all the major wholesalers: Ingram, Baker and Taylor, New Leaf, etc.



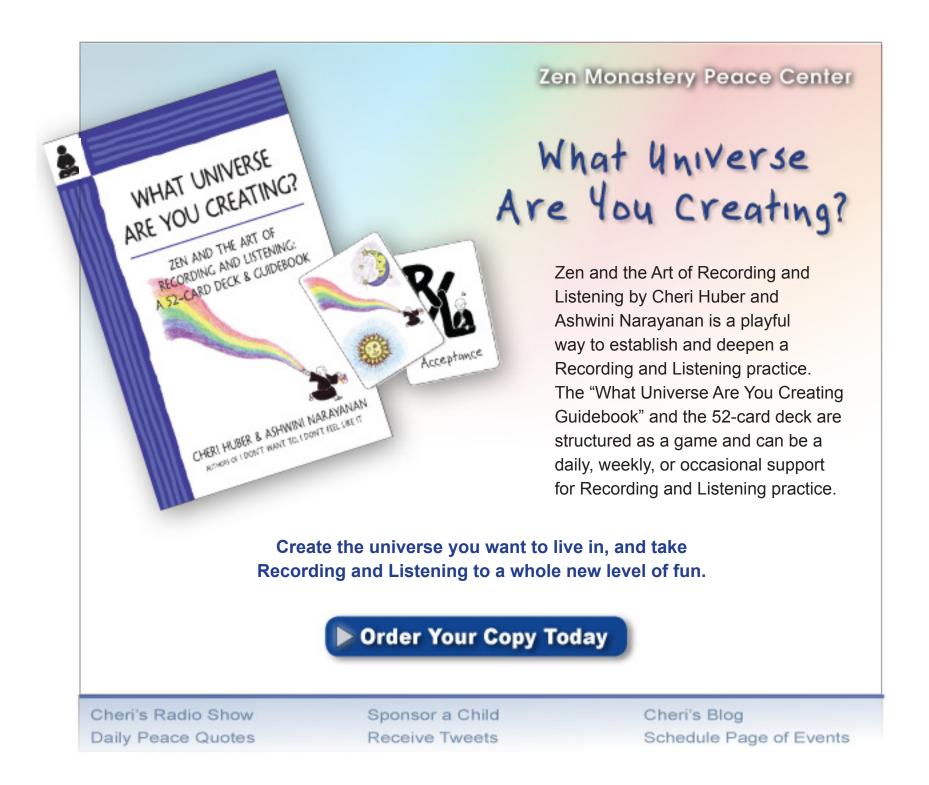
"We struggle with acceptance not because circumstances are difficult but because we have been conditioned to resist." — Cheri Huber

The joy and freedom of acceptance is available, even in life circumstances we believe preclude happiness. True freedom lies in the ability to practice acceptance, regardless of content. Though the struggle and suffering of resistance often seem to be our default setting, acceptance is a process we know deep in our hearts. Join us for an exciting day of exercises and imageries to deepen our ability to bring acceptance to every moment.

PLEASE NOTE:

It is highly encouraged for you to bring a device that can record your own voice to the workshop.

REGISTER by August 15, 2014 Registration is not refundable after the deadline: http://registration.livingcompassion.org/workshop-august-16-2014



Geographical Email Send — Folks within 500 miles of the venue.



One Day Workshop with Cheri

March 29, 2014 10 am - 4 pm • Cost: \$50

Los Altos Zen Center • 181 Hillview Avenue Los Altos, CA

Does it seem as if this is a particularly big year in practice?

Ours is a busy, active Sangha and we have a lot going on. Radio shows, Reflective Listening Buddies, Tweets, Daily Peace Quotes, workshops, retreats, email classes...so many ways to participate. We thought you might enjoy an opportunity to shape your own practice conversation. What do you need to support you, your life, your practice? This one-day workshop with Cheri will be a mini-vwersion of the week-long "Your Practice" retreat in which you will have a chance to explore and get guidance on what you need right now to "up your game" in 2014.

Please note: It is mandatory for you to bring a device that can record your own voice to the workshop.



Cheri's Radio Show Daily Peace Quotes Sponsor a Child Receive Tweets

Cheri's Blog Current Events Page



Zen Monastery Peace Center

The Cooperative of Practice: Being lit up together!



Rest and Be Thankful Retreat – July 5-7

It can be difficult to feel the gratitude we know our lives merit. It is so difficult to find a moment to catch our breath when we are busy and stressed. Come enjoy a weekend retreat in the tranquility of the Zen Monastery Peace Center. Walk in nature, attend an art or yoga workshop, join the monks at meditation, eat simple delicious foods and allow your heart to open to the generosity of Life. Read more or sign up...





June 26-30

"How You Do
Anything Is How
You Do Everything"
Retreat at the
Monastery

July 16 - Aug 13
"Zen and the
Enneagram" Email
Class

July 24-28
"Depression" Retreat

at the Monastery

Visit the schedule

Visit the schedule page for a full listing of events.



Recording and Listening Practice

"Recording and listening has changed my life. I expect to feel happy." -a participant. Read more in Cheri's book, What You Practice Is What You Have.



Cheri's Radio Show



Daily Peace Quotes



Sponsor a Child



Receive Tweets



The Voices
Cartoons



Cheri's Blog



Zen Monastery Peace Center

The Cooperative of Practice: Being lit up together!

Gasshō,

Thank you for attending "Be the Person You Want to Find" with the Zen Monastery Peace Center. We offer many ways to stay in touch and keep current with practice. Here are several of them:

One of the most popular ways to support practice is to sign up for a class with Cheri conducted via email. If you are on our General Email List, you will receive notice of when registration opens.

Stay connected by calling in to Open Air on Tuesday evenings and talking directly with Cheri. The archives of the shows are available on the website or via podcast.

Subscribe to Cheri's Practice Blog.

We are offering several retreats over the spring, summer, and into the fall. You are welcome to come and visit us again and again. Read the schedule page for more information.

In Lovingkindness, Zen Monastery Peace Center



Sign up for Awareness Coaching

Under Cheri Huber's guidance, the Zen Awareness Coaches service provides one-on-one support for keeping your practice commitments.

Read more...



Cheri's Radio Show



Daily Peace Quotes



Sponsor a Child



Receive



The Voices Cartoons



Cheri's Blog

PDF Medical Form: InDesign, Design/Layout

PROCEDURES	CODE	FEE	PROCEDURES		CODE	FEE	DROCE	DURES		CODE F	EE	PROCE	DUDES	CODE	FEE	
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Focused	99212		Breast & Pelvic e	cam-MCR	G0101		1119			86706			Admin (2)	90472		
Expanded	99213		Cardiovascular	tress test	93015					87340		Нер В (. , ,	90746		
Detailed	99214		Destr benign/prer	nig lesion	17000		Hepatit	is C AB		86803			Admin - MCR	G0180		
Comprehensive 99215			Destroy lesions, 2-14		17003		Lipid Panel		80061		Influenza (over 3 year) spl		90658			
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Age 18-39	99395		Holter Monitor	all MCD	93230		1	erone tota	al	84403		Tetanus	Diphtheria	90718		
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Expanded	99203		CBC w/ automate	d diff	85025		Glycated Hemoglobin		83036		Phenergan tp 50 mg		J2550			
Detailed	99204		Chem 14		80053		hCG, q	ualitative		84703		Rocephe	en 250 mg X	J0696		
Comprehensive	99205		Chem 8		80048		Lipid pa	anel		80061		SoluMedr	ol to 125 mg X	J2920		
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MD Signature:																



APRIL 4, 2014

STUDIO SOUL

7:30 PM

House Concerts sponsored by

Tickets on Sale Now! www.TroubadorsEmporium.com

October 2011 Songwriter Showcases

Friday, October 7th @ 5:00 pm



Merlene Taylor

Acoustic Mojo is a creative con-temporary folk trio. They play a mix of folk, blues, original songs

she looks for the best way

with Special Guest DJ Burrup **DONATION SUGGESTED**

Saturday, October 15th @ 5:00 pm



Songwriter, guitarist, cowboy, lawyer, frontman – each phase no less significant or influential than the last. His songs reflect the full gamut of each experience, creating an honest look at life. Chuck's path to the Texas Country music scene took him through Nashville, Amarillo, and Nashville (again), finally returning him home to Oklahoma where he stands poised to take his place among Country's Music elite.

Chuck Allen Floyd

ADMISSION \$10

Saturday, October 8th @ 5:00 pm \$10



Effron's skills as a singer/ songwriter have resulted in nationwide recognition. In 2004, Effron won the coveted "New Folk" Award at the prestigious Kerrville Folk Festival. He has also been honored as a Northwest Arkansas Music Award's Hall of Fame Artist, as a result of having been voted Best Singer-Songwriter in three years previously.

with Special Guest Patrick Williams ADMISSION \$10

Friday, October 21st @ 7:30 pm \$15



can folk/pop singer/songwriter based in Atlanta, Georgia. She became a contestant on the NBC television show The Voice in April 2011. Her cover of Nirvana's "Come as You Are" which she performed for her blind audition on on the iTunes US alternative

Rebecca Loebe is an itinerant Ameri-

Rebecca Loebe and Tje Austin

EVERY SUNDAY: Song Circle from 3-5 pm! October, 2nd, 9th, 16th, 23rd, 30th



Friday, October 14th 7-9 pm **Workshop for Musicians and Songwriters**

Learn How to Use Resources for Organizing, **Collecting Royalties and Promoting Your Music**

> iTunes, Sound Exchange and a TriFold

Presented by Dianna Burrup





FEE \$40

Friday October 28th @ 7:30 pm

song chart.

Invitational Songwriter Showcase Celebrating the Craft of Songwriting!



TULSA CHAPTER

DONATION SUGGESTED

TROUBATORS AND SONGWRITER'S LISTENING ROOM

Persimmon Hollow • 6927 S. 115th E. Ave. • Broken Arrow, OK 74012 • Bryan Huling, Owner • (918) 629-0431

Ticket Sales and Information: www.troubadorsemporium.com

View Full Color Version Online! www.cahoa.org

THE COUNTRY AIRE BREZZE



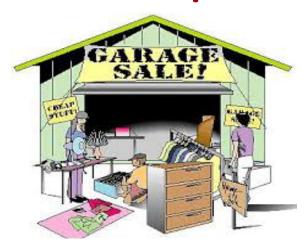
The Country Aire BREEZE is a twice a year newspaper published by the Country Aire Homeowners Assoc. (CaHoA)

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Box 470 • 2608 W. Kenosha • Broken Arrow, OK 74012

March 2014 — July, 2014

COUNTRY WIPE YARD SALE SATURDAY, April 26th



Start Time - 8 a.m. - In case you are new to the area, this is an opportunity for you to have your own Garage Sale without even having to advertise! The Board will take care of placing ads on Craigslist, in area newspapers, notifying the local TV stations and placing signs around the perimeter to attract potential buyers. All you have to do is get your things organized and be ready on the 26th. You set your own hours. **Good Luck!**

2013-2014 Upcoming Events

Mar 4 (Tues) Annual Meeting/Election 7 pm - Peters Elementary

Mar 20 (Thurs) Board Meeting 6:30 pm - Lutheran Church (145th)

10 am - Country Aire Park

April 17 (Thurs) Board Meeting 6:30 pm - Lutheran Church (145th)

April 26 (Sat) Garage Sale! All Day - Addition Wide

May 15 (Thurs) Board Meeting 6:30 pm - Lutheran Church (145th)

June 19 (Thurs) Board Meeting 6:30 pm - Lutheran Church (145th)

Jul 17 (**Thurs**) Board Meeting 6:30 pm - Lutheran Church (145th)

ANNUAL MEETING

TUES — March 4th! — 7 pm

Peter's Elementary School in the Gym

In addition to the Annual Election of Officers for the year, a program will be presented by the City of Broken Arrow's Code Enforcement Department. Mark this on your calendar and consider running for an Officer or as a Board Member. Questions? Contact a current Officer or Board member listed on page 2.

EASTER EGG HUNT

April 12th • 10 a.m.

Country Aire Park!

For CAHOA members and their children and also children who have Grandparents that are members of CAHOA, these grandchildren can live at other locations.



M.E.T. Fall Environmental Event

Household Pollutant Collection APRIL 5-6, 2014

Enter at Tulsa State Fairgrounds, 15th & Sandusky

Review this link at the MET's website for items accepted.

http://metrecycle.com/fairgrounds-pollutant-collection-page/

Please Recycle

www.facebook.com/CountryAireHOA

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April 12 (Sat) Easter Egg Hunt